

**United States District Court  
District of New Hampshire  
Application Form  
United State Magistrate Judge**

Please answer all questions. If you cannot fully answer in the space allowed, please feel free to submit additional pages. If a question is not applicable, indicate this by marking "N/A." Return completed form (plus ten copies) in an envelope marked MERIT SELECTION PANEL-CONFIDENTIAL to: James R. Starr, Clerk of Court, United States District Court, 55 Pleasant Street, Room 110, Concord, NH 03301 by **November 13, 2009**.

**GENERAL INFORMATION**

1. Full name: \_\_\_\_\_
2. All other names by which you have been known: \_\_\_\_\_  
\_\_\_\_\_
3. Office address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Cell \_\_\_\_\_
4. Residential address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Cell \_\_\_\_\_
5. Place of birth: \_\_\_\_\_  
Date of \_\_\_\_\_
6. Length of residence in New Hampshire: \_\_\_\_\_
7. If you are a naturalized citizen, state the date and place of naturalization.  
\_\_\_\_\_  
\_\_\_\_\_
8. Military service:  
Branch \_\_\_\_\_ Dates \_\_\_\_\_  
Rank or Rate at Discharge \_\_\_\_\_ Type of Discharge \_\_\_\_\_  
If still a reserve or national guard member, give service, branch, unit, and present rank.  
\_\_\_\_\_
9. Are you related by blood or marriage to any judges of this court?  Yes  No If Yes, give name(s) and relationship(s).  
\_\_\_\_\_

## HEALTH

10. What is the present state of your health?
11. Do you have any visual or hearing impairment or other mental or physical impairment that could interfere with your ability to perform the duties of a magistrate judge with or without reasonable accommodations? Yes \_\_\_ No \_\_\_ If yes, specify.

## EDUCATION

12. Unless listed in your curriculum vitae, list colleges and universities attended, dates, and degrees:
13. Continuing legal education courses completed or taught within the last 3 years:

## HONORS

14. Were you a member of law review?  Yes
15. If you have published any legal books or articles, list them, giving citations and dates.
16. List any honors, prizes, or awards you have received.

**PROFESSIONAL ADMISSIONS**

17. Unless listed in your curriculum vitae, list all courts (including state bar admissions) and administrative bodies having special admission requirements in which you are presently admitted to practice, giving the dates of admission in each case:

**Court or Administrative Body**

**Date of Admission**

**LAW PRACTICE**

18. Unless listed in your curriculum vitae, state the names, addresses, and dates of employment for all law firms with which you have been associated in practice, all government agencies, and all private business organizations in which you have been employed. Also provide all dates during which you have practiced as a sole practitioner.

**Organization**

**Position**

**Dates**

19. Describe the general nature of your practice experience including any legal specialty areas.

20. During the past five years, what percentage of your practice has been litigation? \_\_\_\_\_ %

21. What percent of your litigation practice has been:

Civil \_\_\_\_\_ %

Criminal \_\_\_\_\_ %

Other:

\_\_\_\_\_ %

\_\_\_\_\_ %

\_\_\_\_\_ %

22. During the past five years, how frequently have you appeared in court? \_\_\_\_\_ times per month

23. During the past five years, how frequently have you appeared at administrative hearings? \_\_\_\_\_ times per month

24. What percent of your appearances in the last five years were in:

1. Federal courts \_\_\_\_\_ %

2. State courts \_\_\_\_\_ %

3. Administrative bodies \_\_\_\_\_ %

4. Other

\_\_\_\_\_ %

\_\_\_\_\_ %

\_\_\_\_\_ %

25. State the number of cases in federal or state court that you have tried to conclusion during the past five years, indicating whether you were sole, associate, or lead counsel. Give citations to any reported cases.
26. State the names and addresses of adversary counsel against whom you have litigated cases over the past five years.
27. Summarize your experience with any claims involving an application of the constitution, federal civil rights laws, or other complex issues of federal law and provide at least one legal memorandum (attach ten copies) that you prepared which addresses such issues.

#### **PUBLIC OFFICE**

28. Have you ever run for, or held, public office?  No. If yes, give details.

#### **PRIOR JUDICIAL EXPERIENCE**

29. Have you ever held judicial office or been a candidate for judicial office? If so, please answer the following.
- a) List the courts involved and the dates of service or dates of candidacy.
- b) State the names and addresses of counsel who have appeared before you who would be knowledgeable of your work, temperament, and abilities.
- c) Summarize any cases over which you have presided during the past five years that involved an application of the constitution, federal civil rights laws, or other complex issues of federal law and provide at least one opinion (attach ten copies) that you issued which addresses such issues.

d) If you have ever performed quasi-judicial services, please answer the following:

Name of agency \_\_\_\_\_  
Position \_\_\_\_\_  
Hearings on what types of issues \_\_\_\_\_  
Number of cases adjudicated \_\_\_\_\_  
Dates of service \_\_\_\_\_

**BUSINESS INVOLVEMENT**

30. a) If you are now an officer, director, or otherwise engaged in the management of any business enterprise, state the name of such enterprise, the nature of the business, the nature of your duties, and whether you intend to resign such position immediately upon your appointment to judicial office.

b) Since being admitted to the Bar, have you ever engaged in any occupation, business, or profession other than the practice of law?

Yes       No. If yes, give the details, including dates.

c) During the past five years have you received any fees or compensation of any kind, other than for legal services rendered, from any business enterprise, institution, organization, or association of any kind?

Yes       No. If yes, identify the source of such compensation, the nature of the business enterprise, institution, organization or association involved, and the dates such compensation was paid.

31. a) Have you ever been arrested, charged, or convicted for violation of any federal law, state law, county or municipal law, regulation, or ordinance?

Yes       No. If yes, give details. (Do not include traffic violations for which a fine of \$200 or less was imposed unless it also included a jail sentence.)

b) Have you, to your knowledge, ever been under federal, state or local investigation for possible violation of a criminal statute?

Yes       No If yes, give particulars.

32. a) Have you ever been sued by a client?  Yes  No If yes, give particulars

b) Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice?

Yes  No. If yes, give particulars, including the amounts involved.

33. Have you ever been charged in any civil or criminal proceedings with conduct alleged to involve moral turpitude, dishonesty, or unethical conduct?

Yes  No. If yes, give particulars.

34. Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by any court, administrative agency, bar association, or other professional group?

Yes  No. If yes, give particulars.

35. Have you filed appropriate tax returns as required by federal, state, local, and other government authorities?

Yes  No. If no, explain.

36. Have any liens or claims ever been instituted against you by the federal, state or local  Yes  No.

If yes, explain.

**PROFESSIONAL AND OTHER ACTIVITIES**

37. a) Unless listed in your curriculum vitae, list all bar associations and legal professional societies of which you are a member and give the titles and dates of any office you have held in such groups and committees to which you belonged.
- b) Unless listed in your curriculum vitae, list all organizations and clubs, other than bar associations and professional societies identified in response to Question No. 37.a), of which you have been a member during the past ten years, including the titles and dates of any offices you have held in each such organization.

**SUPPLEMENTAL INFORMATION**

38. State any achievements or actions you have taken that demonstrate your commitment to equal justice under the law.
39. State any additional education or other experiences you believe would assist you in holding judicial office.
40. State any other pertinent information reflecting positively or adversely on you that you believe should be disclosed to the district court and the selection panel in connection with your possible selection as United States Magistrate Judge.
41. Describe, in detail, why you would be interested in this position and identify the qualities you would bring to the job. (Please submit as separate attachments)
42. List three individuals familiar with your legal abilities whom the selection panel may contact as references.
- |           |       |
|-----------|-------|
| Name      | _____ |
| Address   | _____ |
| Telephone | _____ |
| Name      | _____ |
| Address   | _____ |
| Telephone | _____ |
| Name      | _____ |
| Address   | _____ |
| Telephone | _____ |

43. List three individuals familiar with your personal character whom the selection panel may contact as references.

Name	_____
Address	_____
Telephone	_____
Name	_____
Address	_____
Telephone	_____
Name	_____
Address	_____
Telephone	_____

**CONFIDENTIALITY STATEMENT**

This form will be kept confidential and will be examined only by members of the Merit Selection Panel and the Judges of the US District Court for the District of New Hampshire. The individuals whom you have listed as references above may be contacted by the panel, but no other employers, colleagues, or other individuals will be contacted without your prior approval.

I declare under penalty of perjury that the foregoing is true and correct.

Signature of Applicant \_\_\_\_\_

Return completed form (original plus ten copies), plus eleven copies of a legal writing sample such as a brief or memorandum in an envelope marked MERIT SELECTION PANEL-CONFIDENTIAL to:

James R. Starr, Clerk  
US District Court  
55 Pleasant Street, Room 110  
Concord, NH 03301